Agenda Item Details

Meeting Oct 24, 2017 - AMENDED: Rockford Public School District No. 205 Board Meeting Agenda
Category 8. *Bid Recommendations
Subject C. IFB 18-11 Administrative Building Main Boardroom Table (Re-Bid)
Type Action
Preferred Date Oct 24, 2017
Absolute Date Oct 24, 2017
Fiscal Impact Yes
Dollar Amount 50,800.00
Budgeted Yes
Budget Source 24-001-2542-55300-0000-00

Recommended Action The Administration recommends the Board of Education award this Invitation for Bid 18-11 Administrative Building Main Boardroom Table and Podium (Re-Bid) in the amount of $50,800.00 to Sjestrom and Sons, Inc., which represents the firm's base bid.

SUBMITTED BY:
Todd Schmidt, Chief Operations Officer
Nicole Thorn, Chief Financial Officer

A. BACKGROUND ANALYSIS
The purpose of this Invitation for Bid (IFB) is to solicit bids for custom millwork podium, custom millwork board table to seat ten, and custom millwork table to seat six cabinet members at the Administration Building at 501 Seventh Street, Rockford IL 61104.

The District published the bid in the Rockford Register Star and the IFB was available via District website BIDS-RFPs, Onvia DemandStar, BHFX, DG Digital Printing, and YCS Printing for downloaded the bid documents. Demand Star notified 395 vendors of which three (3) downloaded the bid documents. The bid documents were emailed to eight (8) individual companies.

There was a mandatory pre-bid meeting held on Thursday, September 28, 2017 at 2:00 p.m. at Administration Building at 501 Seventh Street, Rockford IL 61104. There were four (4) companies represented at the pre-meeting meeting.

Offers were received by two (2) companies received by 2:00 p.m. on Thursday, October 12, 2017 and were publicly opened at that time.

Bid were received by:

Sjestrom & Sons, Inc.
Base Bid - $50,800.00
Total Awarded $50,800.00

Lowery McDonnell Co.
Base Bid $51,245.00
Total Bid $51,245.00

The Administration recommends the Board of Education award this Invitation for Bid 18-11 Administrative Building Main Boardroom Table and Podium (Re-Bid) in the amount of $50,800.00 to Sjestrom and Sons, Inc., which represents the firm's base bid.

B. EDUCATIONAL IMPACT STATEMENT
Provide an appropriate environment for students to learn and grow to their full capabilities.
C. STRATEGIC PLAN COMPATIBILITY STATEMENT
Demonstrate effective business operations and ensure excellent stewardship of public money.

D. STATUTE, BOARD POLICY OR RULE STATEMENT
The recommendation is consistent with 105 ILCS 5/10-20.21 Contracts and Board Policy 4.60 Purchases and Contracts.

E. FISCAL IMPACT STATEMENT
The total project budget is $60,000.00. The award in the amount of $50,800.00 has been captured in Fund 24 Administration Building Budget.

F. IMPLEMENTATION AND ASSESSMENT PLAN
N/A

ADMINISTRATION'S RECOMMENDATION
The Administration recommends the Board of Education award this Invitation for Bid 18-11 Administrative Building Main Boardroom Table and Podium (Re-Bid) in the amount of $50,800.00 to Sjostrom and Sons, Inc., which represents the firm's base bid.

The regular order of business may be suspended upon consent of 2/3s of the members present. Board Policy Manual, subsection 2.220

*Items requiring Roll Call Vote

**Administration is requesting suspension of the rules to allow action to take place at the first reading of this item.